



HOLY FAMILY CATHOLIC CHURCH

FAITH FORMATION

Terms and Conditions

Registration

After registering your child for Faith Formation, you will be asked to submit a copy of their Baptismal certificate and to sign an Image Release.

- It is **diocesan policy** that we have a copy of each child's **baptismal certificate**. This can be sent to the contact provided in your verification email, or delivered in person to our administrative office.
 - **Even if your child was baptized at Holy Family Catholic Church**, we must be provided with this documentation.
- An **Image Release** is also needed, granting or declining permission for your child to be in any photographs that may be taken during Faith Formation, published in the bulletin, or shared on social media.

The registration process is not complete until the above paperwork is received.

If you need to withdraw your child from Faith Formation, \$25.00 per child registered is non-refundable.

After classes begin, no refunds are able to be offered.

Attendance

Students are expected to **attend at least 80% of the scheduled classes**.

- Failure to do so may delay progression in sacramental preparation (if in pre-Eucharist or pre-Confirmation).
- **Accommodations can be made in extenuating circumstances, provided proper and timely notice of these needs. Holy Family Faith Formation cannot offer help to situations they are not aware of.**

Preparation for Reconciliation, First Communion, or Confirmation may hold additional commitments/requirements. Students participating in those programs and their families are expected to attend and complete all obligations.

- Failure to do so may postpone a student's reception of the Sacrament.

Behavior Guidelines

Students are expected to...

- Arrive on time for class.
- Be attentive during class and participate in a positive way.
- Show respect to group leaders and catechists.
- Be kind and considerate to classmates.
- Take care of classroom facilities, supplies, and property.

Failure to follow these rules will first result in a warning from the group leader/catechist. Ongoing or serious issues may be cause for a conversation with the child's family and possible dismissal from the program.

Communication

All updates, notices, and calendar changes will be provided via email. If your contact information changes after registering for Faith Formation, please inform of the change so we can update our records.